

Martha's Table

2114 14th St. NW · Washington, DC, 20009 · 202-328-6608 · Fax 202-387-0011 · www.marthastable.org

NEW HOT WHEELS INITIATIVE SERVING PROCEDURES:

YOU WILL BE INSTRUCTED ON PORTIONING BY STAFF PRIOR TO LEAVING

- 1.) Pull up to stop and set up drink table as normal.
- 2.) Set up Hot Food table out of the back of the van – make sure you have access to the warming trays from the back of the van.
- 3.) Flood Light: plug into the cigarette lighter and bring around to clip to the top of the BACK VAN DOOR. Shine the light toward the food so you can see what you are doing. Only during winter months when dark.
- 4.) Set up to go containers and serving trays on the table out of the back of the van.
- 5.) Have 2 volunteers serving food into the to go containers.
- 7.) Have one volunteer passing out napkins, forks and spoons.
- 8.) Have 1-2 volunteers serving bagged sandwiches/desserts out of the side of the van (for the 2-stop) and back of the van next to the hot food (for the 1-stop).